



HOW TO APPLY

Entry is easy and free. Simply fill in this form online and save (as a PDF file for email submission), or print out this form and complete the questions with ballpoint pen and submit your application by post or hand in to one of Directions offices.

SUBMITTING YOUR APPLICATION

1. Complete an application form with your employer and/or Registered Training Organisation.
2. Answer all selection criteria. For assistance contact Sharon Lugget-Hassell (awards coordinator) on 08 9622 6500.
3. Type your response to each main heading – ensure you answer all questions. You may submit no more than three pages (excluding attachments) or a 10 minute (max) video/dvd of you speaking and addressing the criteria.
4. Collate your application form, selection criteria and attachments. Staple them together in the top left hand corner. Please submit two copies (including the application form) and keep a copy for yourself. If you are submitting a video or DVD please submit only one copy, clearly labelled with your name.
5. Mail or deliver your application to:

Mail to:
Wheatbelt Training Awards
C/- Directions
P O Box 521
NORTHAM WA 6401

Or hand deliver to:
Wheatbelt Training Awards
C/- Directions
133 Fitzgerald Street
NORTHAM WA 6401

6. Faxed submissions will not be accepted.

IMPORTANT

Only attach copies of any certificates to your application. Copies of any certificates or prizes you may have been awarded such as a sporting award, community service award or special recognitions etc. Please do not provide originals.

SELECTION PROCESS

Employer, school and student applications open Monday 25 July, 2011. Applications close Friday 9 September, 2011.



IF PRINTED STAPLE HERE

STUDENT APPLICATION COVER PAGE



CATEGORY Please tick which award you are applying for:

- Wheatbelt Apprentice of the Year
- Wheatbelt Trainee of the Year
- Wheatbelt Vocational Student of the Year
- Wheatbelt Aboriginal and Torres Strait Islander Student of the Year
- Wheatbelt School Based Trainee of the Year

APPLICANT DETAILS

Which course/certificate are you studying? _____

Surname _____ First name _____

Address _____

_____ State _____ P/C _____

Telephone (work) _____ Telephone (home) _____

Mobile _____ Fax _____

Email _____

Date of birth _____

I have read and agree to the conditions of entry and the selection process for the Awards.

Signed _____ Date _____

LECTURER/TRAINER/SCHOOL TEACHER DETAILS

Name _____

Position _____

Work Address _____

Telephone (work) _____

Email _____

Signature _____

(Lecturer/Trainer/Teacher Signature)

APPRENTICES AND TRAINEES ONLY

Name of your employer _____

Contact person _____ Position _____

Work address _____

Telephone (work) _____ Mobile _____

Email _____

Employer signature _____

(Lecturer/Trainer/Teacher Signature)

If you are under eighteen, please have a parent/guardian sign below.

Parent/Guardian signature _____

CONDITIONS OF ENTRY

To be considered for an award, the following must be met:

Applications must be received by Friday 9 September 2011.

The application form must be completed and signed by the applicant and appropriate referees. Applicants must meet the eligibility requirements and must address all selection criteria. Applicants must be able to attend an interview or phone interview if required. All applicants must agree to abide by the judges' decision and no appeals will be entered into. By entering the awards, finalists and award winners agree to their photographs, profiles and training to be used for promotional purposes by Directions and it's partnering bodies.

How did you hear about the Wheatbelt Training Awards?

- College/training provider
- Employer
- Direct mail
- Website
- Advertisement
- Newspaper
- Other _____



