



HOW TO APPLY

Entry is easy and free. Simply fill in this form online and save (as a PDF file for email submission), or print out this form and complete the questions with ballpoint pen and submit your application by post or hand in to one of Directions offices.

SUBMITTING YOUR APPLICATION

1. Complete an application form with your employer and/or Registered Training Organisation.
2. Answer all selection criteria. For assistance contact Sharon Lugget-Hassell (awards coordinator) on 08 9622 6500.
3. Type your response to each main heading – ensure you answer all questions. You may submit no more than three pages (excluding attachments) or a 10 minute (max) video/dvd of you speaking and addressing the criteria.
4. Collate your application form, selection criteria and attachments. Staple them together in the top left hand corner. Please submit two copies (including the application form) and keep a copy for yourself. If you are submitting a video or DVD please submit only one copy, clearly labelled with your name.
5. Mail or deliver your application to:

Mail to:
Wheatbelt Training Awards
C/- Directions
P O Box 521
NORTHAM WA 6401

Or hand deliver to:
Wheatbelt Training Awards
C/- Directions
133 Fitzgerald Street
NORTHAM WA 6401

6. Faxed submissions will not be accepted.

IMPORTANT

Only attach copies of any certificates to your application. Copies of any certificates or prizes you may have been awarded such as a sporting award, community service award or special recognitions etc. Please do not provide originals.

SELECTION PROCESS

Employer, school and student applications open Monday 25 July, 2011. Applications close Friday 26 August, 2011.



IF PRINTED STAPLE HERE



SCHOOL/EMPLOYER/BUSINESS PARTNERSHIP APPLICATION COVER PAGE

CATEGORY Please tick which award you are applying for:

- Wheatbelt Employer of the Year
- Wheatbelt School and Business Partnership of the Year

APPLICANT DETAILS

Business/school/organisation name _____

Name of CEO/Owner/Principal _____

Address _____

_____ State _____ P/C _____

Telephone (work) _____

Mobile _____

Email _____

Contact person _____

(The person responsible for the nomination)

- I have read and agree to the conditions of entry and the selection process for the Awards.

Signed _____ Date _____

CONDITIONS OF ENTRY

To be considered for an award, the following must be met:

Applications must be received by Friday 9 September 2011.

The application form must be completed and signed by the applicant and appropriate referees. Applicants must meet the eligibility requirements and must address all selection criteria. Applicants must be able to attend an interview or phone interview if required. All applicants must agree to abide by the judges' decision and no appeals will be entered into. By entering the awards, finalists and award winners agree to their photographs, profiles and training to be used for promotional purposes by Directions and its partnering bodies.

How did you hear about the Wheatbelt Training Awards?

- College/training provider
- Employer
- Direct mail
- Website
- Advertisement
- Newspaper
- Other _____



